

## SHERE SWIMMING POOL CLUB - CIO

### TRUSTEES' ANNUAL REPORT for the period to 30 September 2020

#### SUMMARY

*See the full Trustees Annual Report, Accounts and accompanying notes for more detail.*

#### **Pool Upgrade and use**

**Stage 1** of the pool upgrade programme comprised re-rendering of the pool structure, plus a substantial upgrade of the plant room systems (filters, pumps, pipework, skimmers, chemical water treatment), to increase the rate of water flow and thereby help enhance water quality and efficiency of pool maintenance.

Following additional successful fundraising, a contract was agreed with **Pool Plant Experts (PPE) Ltd.** in November 2019 to undertake the Stage 1 work for a budget of **£143,400**. This was in conjunction with **UK Diveworks Ltd.**, as a specialist sub-contractor to PPE to undertake the base concreting and tiling work.

When work started it soon became apparent, though, once the base and walls of the very old pool were probed and exposed, that much more substantial work would be required, to strengthen these to provide a more robust basis for taking sustainable tiling than anticipated. Following a further review of the pool structure by a specialist structural engineer, and revised proposals, the budget was increased substantially to **£202,000**.

Despite the onset of covid restrictions in March, it proved possible to complete the building works and plant room systems upgrade successfully by July 2020. A number of other justified ancillary items of spending were incurred covering new ladders, handrails, paving slabs and coping stones, as well as electrical work and a winter cover, bringing the total cost for Stage 1 to **£212,000**.

Following lifting of the covid restrictions, it proved possible to reopen the pool on 1 August, using an online booking system, three separate lanes, restricted use of changing rooms, enhanced cleaning procedures and not allowing non swimmers into the pool compound. It was possible to keep it open for an extra few days, until 11 October.

This approach worked very well, despite the restrictions. Members have very much enjoyed swimming in a much improved pool, with better water quality reliability and no significant operational problems (as indicated by the results of a recent member survey). The booking system worked well and will be considered for possible future use, for part of the day only.

#### **Fundraising**

Additional grants have been procured and received during 2020, to add to the £108,000 raised in 2019 and Shere Swimming Pool Club (SSPC) reserves of over £79,000. These amounted to **£25,000** in total and comprised £10,000 from the National Lottery, £5,000 from the Garfield Weston Charitable Foundation, plus £10,000 from Guildford Borough Council, made as a covid-related contribution to

supporting the operational costs of small local enterprises during lockdown. Further donations have also been received from members amounting to more than **£5,000**.

After paying for all Stage 1 costs there was therefore a balance of £5,000 in funds already received available to contribute to Stage 2 costs. To this can be added a further grant of **£25,000** agreed with Sport England for Stage 2 (to add to the £75,000 they provided for Stage 1), which is specifically for Stage 2, but will only be receivable once there are sufficient funds available in total for Stage 2 to go ahead.

In addition Shere Parish Council has agreed to provide an interest free loan of **£20,000**, repayable over five years, to contribute to the costs of Stage 2. So this will make a total of **£50,000** available so far, before taking into account the operating surplus generated for the restricted 2020 swimming season (see below).

### **Stage 2 Rebuild Changing Rooms planning**

Work to plan for the rebuilding of the changing rooms, as the second stage of the pool upgrade project has also continued during 2020. Initial plans for the redesign sought to preserve the existing, traditional style of wooden changing cubicles with multi-coloured doors, raised up to pool level, whilst incorporating a dedicated changing room for disabled swimmers, ramps to improve disabled access to the pool, new toilet facilities, a better signing-in office and improved, secure chemical and other storage facilities.

These plans received planning permission from Guildford Borough Council. A specification of requirements for contractors has been added to the plans in readiness for proceeding with an invitation to tender to a range of local building contractors. Initial indications, from one building services suppliers are that the cost might be in the order of **£95,000** to complete the works, although this is still subject to the receipt and evaluation of competitive bids, so might be reduced.

### **Possible replacement of gas boilers and addition of an air source heat pump**

Investigation is also currently under way to consider whether there might be justifiable benefits to replacing the existing gas boilers, for heating the pool, with a more efficient combination of a new boiler and an air source heat pump (ASHP). It is thought that this might provide a better way to now keep the pool heated to the minimum temperature now required throughout the winter months, to ensure that the new tiles are protected from any danger from freezing cold weather. Use of an ASHP might also facilitate extending the swimming season from April to October, as well as reducing the carbon emissions from heating the pool each year. An initial proposal has been received from PPE to provide and fit all the new equipment for **£18,000** (including VAT). This and any alternative proposals now need evaluating. This would be funded once funding has been finalised for Stage 2.

### **Financial Review**

**a) Fixed Assets.** Expenditure to refurbish and upgrade the pool infrastructure and plant room systems has been capitalised and amounts to **£198,959** after depreciation charged for the year.

**b) Subscriptions treated as donations.** Once it became clear that the pool could be re-opened at the beginning of August, a refund of 60% of subscriptions was offered to all members, representing the proportion of the five month usual swimming season when the pool had to remain closed under the covid lockdown. Only a very small number of members (10 out of around 400) chose to take up this offer, the remainder opting to leave their full subscriptions with SSPC to help contribute to remaining fundraising requirements for Stage 2 of the upgrade project. 60% of subscriptions left with SSPC amounted to **£17,952** and HMRC has confirmed that these can be treated as donations for **gift aid** purposes.

**c) Operating income and expenses.** Net pool revenue received during the year of **£30,206** (after refunds) is down on the 2019 total of £33,840 because membership was capped at 90% of capacity, due to the covid restrictions. Operating expenditure (before depreciation) for the reduced period of opening until the year end totalled only **£14,139** (compared with £22,642 for 2019). This has left a cash surplus from operations of £16,185 for the year and a net surplus after depreciation of **£12,985** amounting to **£3,200**.

**d) Financial position at year end.** **£24,289** has been carried at 30 September as net current assets, available to support future operating and or capital expenditure for the future. It has been considered prudent to establish a **Reserves Policy** to set aside **£6,000** of this to cover future financial commitments for the coming year, including mainly the costs of still heating the pool to a minimum temperature during the winter and insurance costs payable. The Reserves Policy covering this is set out in Note 2.2 to the Accounts and **needs to be approved by members at the AGM.**

### **Meeting future funding requirements**

Adding the current assets available less the reserve (£24,289 -£6,000=) **£18,289** to the grants and loans already raised of **£50,000** provides potentially around **£68,000** to pay for the currently estimated Stage 2 costs of **£95,000**. Although not anticipated in the accounts, some **£5,000** in extra donations have been pledged by members to date. These and gift aid amounts reclaimable of around **£9,000** could reduce the Stage 2 funding shortfall to around **£13,000** or **£31,000** including the heating systems.

In the current covid influenced adverse economic environment, it is clearly already more difficult to raise grants to support all manner of charitable activities. Obvious potential sources of grants for sporting charities have already been explored by SSPC, so bridging the remaining funding shortfalls explained above could be quite challenging. There are nevertheless a couple of additional sources of funding which have been identified and will be explored.

**There is also the possibility that it might be justified to raise member subscriptions slightly next year, particularly if the swimming season can be extended from April to the end of October, or even longer.** Subscriptions have not now been increased for the last four years and members have provided survey feedback to confirm that they represent very good value for money. Overall, the SSPC Trustees are therefore reasonably confident that least the Stage 2 funding shortfall can be bridged, from a combination of sources, over the next year or so.



**Independent  
examiner's report  
on the accounts**

**Report to the trustees/** **SHERE SWIMMING POOL CLUB**  
**members of**

<b>On accounts for the year ended</b>	30 <sup>th</sup> September 2020	<b>Charity no</b>	1184796
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**Set out on pages** 2-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/09/2020**.

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

**Responsibilities and basis of report** I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 4.11.2020

<b>Name:</b>	Julie Dudley
<b>Relevant professional qualification(s) or body</b>	NA
<b>Address:</b>	Derries Rad Lane Peaslake Guildford Surrey GU5 9PB



<b>Shere Swimming Pool Club</b>			Charity No (if any)	1184796
<b>Annual accounts for the period</b>				
Period start date	<b>01/10/2019</b>	To	Period end date	<b>30/09/2020</b>



## Section A Statement of financial activities

Recommended categories by activity	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
<b>Incoming resources (Note 3)</b>					
<b>Income and endowments from:</b>					
Donations and legacies	50	10,333	-	10,383	-
Charitable activities	12,315	17,952	-	30,267	33,325
Other trading activities	-	-	-	-	-
Investments	8	-	-	8	15
Separate material item of income	-	130,000	-	130,000	500
Other	-	-	-	-	-
<b>Total</b>	<b>12,373</b>	<b>158,285</b>	<b>-</b>	<b>170,658</b>	<b>33,840</b>
<b>Resources expended (Note 6)</b>					
<b>Expenditure on:</b>					
Raising funds	-	-	-	-	-
Charitable activities	14,139	-	-	14,139	22,649
Separate material item of expense	-	-	-	-	-
Depreciation	-	12,985	-	12,985	-
<b>Total</b>	<b>14,139</b>	<b>12,985</b>	<b>-</b>	<b>27,124</b>	<b>22,649</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>	-	145,300	-	143,534	11,191
Net gains/(losses) on investments	-	-	-	-	-
<b>Net income/(expenditure)</b>	-	145,300	-	143,534	11,191
<b>Extraordinary items</b>	-	-	-	-	-
<b>Transfers between funds</b>	-	53,659	-	-	-
<b>Other recognised gains/(losses):</b>					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
<b>Net movement in funds</b>	-	198,959	-	143,534	11,191
<b>Reconciliation of funds:</b>					
Total funds brought forward	79,714	-	-	79,714	68,523
<b>Total funds carried forward</b>	<b>24,289</b>	<b>198,959</b>	<b>-</b>	<b>223,248</b>	<b>79,714</b>

## Section B Balance sheet

		Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>						
Intangible assets	(Note 15)	-	-	-	-	-
Tangible assets	(Note 14)		198,959	-	198,959	-
Heritage assets	(Note 16)	-	-	-	-	-
Investments	(Note 17)	-	-	-	-	-
<b>Total fixed assets</b>		-	198,959	-	198,959	-
<b>Current assets</b>						
Stocks	(Note 18)	-	-	-	-	-
Debtors	(Note 19)	5,406	-	-	5,406	-
Investments	(Note 17.4)	-	-	-	-	-
Cash at bank and in hand	(Note 24)	34,971	-	-	34,971	79,714
<b>Total current assets</b>		40,377	-	-	40,377	79,714
<b>Creditors: amounts falling due within one year</b>	(Note 20)	16,088	-	-	16,088	-
<b>Net current assets/(liabilities)</b>		24,289	-	-	24,289	79,714
<b>Total assets less current liabilities</b>		24,289	198,959	-	223,248	79,714
<b>Creditors: amounts falling due after one year</b>	(Note 20)	-	-	-	-	-
<b>Provisions for liabilities</b>		-	-	-	-	-
<b>Total net assets or liabilities</b>		24,289	198,959	-	223,248	79,714
<b>Funds of the Charity</b>						
Endowment funds	(Note 27)	-	-	-	-	-
Restricted income funds	(Note 27)	-	198,959	-	198,959	-
Unrestricted funds		24,289	-	-	24,289	79,714
Revaluation reserve					-	
<b>Total funds</b>		24,289	198,959	-	223,248	79,714

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	David Roe	04/11/2020
	Peter Gellatly	04/11/2020