

**MINUTES OF THE THIRTY THIRD ANNUAL GENERAL MEETING OF
THE SHERE SWIMMING POOL CLUB HELD ON MONDAY 15TH NOVEMBER 2021
at 8 PM - VIA ZOOM**

9 TRUSTEES and 17 MEMBERS SIGNED INTO THE MEETING, Marc Ansty, Barry(T) and Diann Arnfield, Janice Boothe, Rosemary Carr, Amanda Childerstone, Susan Darling, Will Esplen, Stephanie Gallo, Amanda Hall (T), Sam Hyner-Dring, Jenny Kingcombe(T), Martin Knights(T), Ian Miller, Steve Moggs (T), Judy Peto, Suzanne Rogers, Sandra Robson, David Roe (T), Christian Staunskjaer, Jenny Taylor (T), Marion Taylor-Cotter (T), Roger Troughton (T), , Jane Waugh, Geraldine Wells; and Shere Parish Council representative, Jonathan Cross,.
APOLOGIES FOR ABSENCE: Carole Hartney, Margaret Yule, Ian Allen (T), Betty Fitzpatrick (T), Clive Stevens (T), David Pryor (T).

Steve Moggs explained the procedures for the Zoom meeting. Very many thanks to Steve for setting it up.

1. The Chairman, David Roe welcomed us to the meeting.

Shere Swimming Pool Club (SSPC) is a Charitable Incorporated Organisation (CIO), in which all members are voting members and are required by the Charity Commissioners to be advised of and to ratify and vote for various items, e.g. the Annual Accounts, SSPC Constitution. In accordance with the Charity Commission requirements all members were sent copies of the Annual Accounts, the Independent Examiner's report on the Accounts, and the Trustees' Annual Report, in advance of the AGM. Members were also sent the 2021 AGM Agenda and 2020 AGM minutes.

2020 AGM Minutes. The meeting agreed that these were a correct record and can be signed by the Chairman of the Trustees.

2. ANNUAL COMMITTEE REPORTS:

Pool Operations

Steve Moggs (report attached)

Steve took us through the operations report (written by Steve in the absence overseas of Clive Stevens). In summary, a range of problems have been experienced during the season relating to the tablets used for disinfection and a change will be made next year to use bromine tablets. Problems also occurred in the use of the UV system which needs some maintenance during the close season. The very significant contribution of Clive Stevens and Barry Arnfield in managing the chemical dosing and other pool operations safely should be recognised. Thanks were extended to Clive and Barry for all their hard work.

Regarding the problems with the dosing system, a member asked if we were happy with the contractors who installed it. Steve indicated that the contractors had done a good job and that their advice was now being used to fine tune and resolve the teething problems experienced in running the new systems.

Health and Safety

Steve Moggs (report attached)

Steve took us through his report. In summary, it has been possible to run the pool safely again this year without any accidents occurring in its use. One accident did occur, however, in respect of a large branch falling into the pool enclosure from a tree in the school grounds, though thankfully no material injuries were sustained.

It had come to our attention that the current child supervision ratios as used by SSPC differ somewhat from the recommended ratios from **CIMPSA (Chartered Institute for the Management of Sport and Physical Activity)**. Steve explained the CIMPSA ratio system to the meeting. In summary: Children under 8 years – a maximum of 3 children to 1 adult (the adult must accompany the children in the water); 8 years and under 16 years - a maximum of 6 children to one adult (the adult to remain in the pool compound and be able to see the children); 16 to 18 year olds who are part of a family membership (no adult supervision required but these teenagers need to sign the rules with the application forms, as well as the adults). A more detailed explanation will be given on the applications forms.

Those attending the meeting confirmed that they were in favour of adopting the CIMPSA system.

Steve asked if there were any questions:

Regarding the damage and accident caused by the falling of the dead tree branch, Marion Taylor Cotter asked if a proper survey of all the school trees had been done, including the big oak tree. Martin Knights confirmed that SSPC had had a survey done of all the trees on the northern boundary, including the oak tree, and these have been given a clean bill of health. The dead hawthorn tree from which a branch had fallen had already been taken down.

Thanks were extended to Steve for all his hard work in managing health and safety.

Booking System operation

Roger Troughton

There were 11,770 bookings in the season, with quite a number of cancellations but including 560 additional standby bookings. The system had worked well and most found it easy to use, contributing to a successful season. It was possible to extend the swimming season this year by opening at the beginning of April, rather than the usual beginning of May. It was closed, slightly earlier, at the end of September, to enable tile cleaning and preliminary work on the changing room rebuild to be scheduled. Members were very sensible and followed the rules. Thanks were extended to Roger for organising and managing the booking system.

Cleaning Rota

Betty Fitzpatrick

No report in Betty's absence. However she had advised that no problems have arisen this season.

Membership

David Pryor

In 2021 we had 160 single and 290 family memberships. This included 240 local re-joiners and 91 new local joiners. No further reporting was provided as David could not be in attendance.

3. RATIFICATION OF CHANGES TO THE CONSTITUTION

David Roe

Members had received these proposed changes before the meeting.

1. Section 3 page 3. Broadening the aims of the SSPC to include lessons by schools, private lessons, swimathons and similar activities, as and when these might be approved by the committee.

21 votes in favour, none against.

There followed a brief discussion relating to whether members would be in favour of allowing private lessons to be provided. Initial views were expressed for and against but it was clear that specific details of any proposals would need to be set out for a proper debate to take place, so further discussion was deferred.

2. Sections 6 pages 5/6. To continue free membership for the Trustees and Pool Room Rota personnel.
15 in favour, none against. (The trustees did not vote on this).

4. TREASURER'S REPORT

Amanda Hall (Accounts and Trustees Annual Report attached)

Amanda took us through the Accounts and Trustees Annual Report. There were no questions. Jenny Kingcombe proposed and Marion Taylor Cotter seconded that the Accounts and Report be adopted. All attending voted in favour.

It was proposed that **Julie Dudley**, our Independent Accounts Examiner be reappointed in this role for next year and this was also approved by the meeting.

David Roe thanked Amanda for all her work in difficult circumstances.

5. ELECTION OF TRUSTEES

Rosie Williams had earlier informed the trustees that she wished to resign due to other new commitments.

The Constitution requires that a third of the Trustees should retire by rotation at each AGM. **This year the following four Trustees were due to retire: Ian Allen, Steve Moggs, Clive Stevens, Roger Troughton**

All indicated that they were willing to stand for reappointment.

The meeting voted unanimously in favour of reappointing all four of the above Trustees.

6. STAGE 2 – CHANGING ROOMS REBUILD

Martin Knights (report attached)

Following the evaluation of the invitation to tender and additional work to amend the specification to provide further protection for the adjacent trees, **Rob Arrow** has been appointed as the builder to undertake the rebuild of the changing rooms. Some specialist additional work on piling relating to the foundations will be undertaken by a firm

called **Geobond**. It is hoped to start work soon, before the end of November. Martin was thanked for all his hard work on this.

7. AIR SOURCE HEAT PUMP and Fundraising

David Roe

This is still being investigated. We still need a report setting out the pros and cons. It is hoped there will be a worthwhile saving on fuel and a reduction in carbon emissions. We have two quotes and need another one. It is hoped that the cost can be kept to about **£20,000**, although this will be dependent on competing quotes and could still be between £20,000 and £30,000, which would need to be justified in advance, in terms of payback for the investment. Fundraising for an ASHP will be separate from the Stage 2 rebuild refunding.

David Roe indicated that SSPC would now have access to sufficient funds to proceed with the changing room rebuild, costing **£95,000** including the additional cost of surveys and advice being received. Given the very generous donations amounting to **£21,000** (£10,000 in 2020 and £11,000 in 2021) received from members and almost **£9,000** in associated gift aid, this can proceed without needing to access further external grants, such as that still being explored with Your Fund Surrey. However, it will mean utilising a proportion of the surplus anticipated as receivable for 2022, up to between **£5- 7,000**. The Trustees have approved the 'go ahead' for the project based on this funding approach. David Roe thanked the members for their very generous donations.

Possible environmental grants and the grant from Your Fund Surrey will therefore now be pursued principally with the aim of funding the air source heat pump project, as required. Final additional donations will also be sought from members to bridge any remaining funding gap.

8. MEMBERS SURVEY

Jenny Kingcome

204 members returned this Survey. Having considered the survey results, the Survey sub-committee propose the following:

Half hour lane bookings as before to be retained for all swims with the exception of the following times when members can turn up and swim without a booking.

Monday – Sunday 6am – 7.30 am

Saturday and Sunday 2pm to close of the pool.

During lane booking periods the number per lane to be increased to 10.

During free swimming periods the number of people in the pool is restricted to 50 (as before).

It is proposed to start the season with this system. Members feedback will be asked for and the system reviewed after a month or so. David Roe thanked Jenny Kingcome and the sub-committee for their work on the survey.

9. SUBSCRIPTION RATES & MEMBER ENROLMENT PROCEDURE FOR 2021 – David Pryor
Subscriptions. The Committee recommends that subscription rates for 2022 remain unchanged, at the same levels as charged for 2021 - **£50 for single members and £100 for family members. The meeting agreed.**

Enrolment for 2022

It is hoped to open the pool from the beginning of April to mid-October subject to the Covid situation and the completion of the changing rooms.

Local renewals – from 1.01.2021: Local New applications – 1.02.21: Remote renewals – 1.03.21: Remote new 1.04.21. Applications forms will be available on the website and at the Co-op, Shere as usual.

9. ANY OTHER BUSINESS

Christian Staunskjaer thanked the Trustees for all their hard work during the year, on behalf of the members.

The Meeting ended at 10.15 and David Roe thanked all the committee and members for their attendance.

**SHERE SWIMMING POOL CLUB
CHARITABLE INCORPORATED ORGANISATION
REGISTERED NUMBER 1184796**